

E-5

**PROCUREMENT OF GOODS
THROUGH
REQUEST FOR QUOTATION (RFQ)/SHOPPING
PROCEDURES**

**Supply Paddy Seeds, Maize, Ragi, Minor Millets, Garden Pulses &
Rice Fallow Pulses seeds for Lower Vaigai & Uppar Sub basin
Phase II & IV in Sivagangai District under Tamil Nadu Irrigated
Agriculture Modernization Project (TNIAMP)**

Package No: 01/TNIAMP/AGRI/SVG/PHASE II & IV /GOODS/2023-24

September-2023

REQUEST FOR QUOTATIONS
Procurement of Goods under RFQ/Shopping Procedures
Procurement Notice

Purchaser: Joint Director of Agriculture, Sivagangai.

Contract title: Supply Paddy Seeds, Maize, Ragi, Minor Millets, Garden Pulses & Rice Fallow Pulses seeds for Lower Vaigai & Uppar Sub basin Phase II& IV

RFQ No: 01/TNIAMP/AGRI/SVG/PHASE II& IV /GOODS/2023-24

Date: 20.09.2023

Applicable Procurement Regulations Date: July 2016 revised August 2018


1. The Government of India has received financing from the World Bank in various currencies towards the cost of the Tamil Nadu Irrigated Agriculture Modernization Project and intends to apply part of the proceeds towards eligible payments under the contract for which this request for quotations is issued. The Joint Director of Agriculture, Sivagangai invites quotations from eligible bidders for the following goods.

Sl - No.	Brief Description of the Goods	Specifications	Unit & Quantity	Delivery Period	Place of Delivery	Installation Requirement if any
1	Paddy Certified seeds of NLR34449	Minimum Seed Certification standards should be fulfilled. genetic purity-98% Minimum germination-80% Moisture -13%	1000 kg phase IV Manamadurai	Within 15 days from receipt of supply order/award of contract	Within Sivagangai district and to be supplied to the destinations as specified in the Purchasers requirement form annexed with this.	Not Applicable
	Total		1000 Kg			
2	Paddy certified seeds of RNR15048	Minimum Seed Certification standards should be fulfilled. genetic purity-98% Minimum germination-80% Moisture -13%	2500 kg phase IV Ilayangudi	Within 15 days from receipt of supply order/award of contract	Within Sivagangai district and to be supplied to the destinations as specified in the Purchasers requirement form annexed with this.	Not Applicable
	Total		2500 Kg			
3	Maize-Truthfully labeled seeds of rating hybrids NK-6240 plus	Minimum Seed Certification standards should be ensured by seed testing report from notified seed testing laboratories through service sample Minimum Germination with 90% Physical Purity 98% Moisture 12%	300Kg Phase II Sivagangai-150 kg Manamadurai-90 kg Thiruppuvanam-60 kg	Within 15 days from receipt of supply order/award of contract	Within Sivagangai district and to be supplied to the destinations as specified in the Purchasers requirement form annexed with this.	Not Applicable

	Total		300 Kg			
4	Ragi-Certified seeds of CO (Rn) 15 variety.	<i>Minimum Seed Certification standards should be fulfilled. genetic purity-97% Minimum germination-75% Moisture -12%</i>	100KG Phase IV Lower vaigai Sub Basin 1.Manamadurai-35kg 2.Ilayangudi -65Kg	Within 15 days from the date of issue of supply order.	Within Sivagangai district and to be supplied to the destinations as specified in the Purchasers requirement form annexed with this	Not Applicable
	Total		100 Kg			
5	Minor Millets-Kuthiraivali - Certified seeds of MDU 1	<i>Minimum Seed Certification standards should be fulfilled. genetic purity-98% Minimum germination-75% Moisture -12%</i>	250 KG Phase IV Lower vaigai Sub Basin 1.Manamadurai-87.5kg 2.Ilayangudi -162.5Kg	Within 15 days from the date of issue of supply order.	Within Sivagangai district and to be supplied to the destinations as specified in the Purchasers requirement form annexed with this	Not Applicable
	Total		250 Kg			
6.	Garden land Pulses-Certified Blackgram VBN-8	Minimum Seed Certification standards should be ensured by seed testing report from notified seed testing laboratories through service sample Germination with 75% Physical Purity 98% Moisture -9%	1200Kg Phase IV-600 Kg Lower vaigai Sub Basin 1.Manamadurai-100kg 2.Ilayangudi -500Kg Phase II -600 kg Uppar Sub Basin 1.Sivagangai-300kg 2.Manamadurai-140kg 3.Thiruppuvanam-160Kg	Within 15 days from the date of issue of supply order	Within Sivagangai district and to be supplied to the destinations as specified in the Purchasers requirement form annexed with this	Not Applicable
	Total		1200 kg			
7	Rice fallow Pulses-Certified seed of Blackgram VBN-8	Minimum Seed Certification standards should be ensured by seed testing report from notified seed testing laboratories through service sample Germination with 75% Physical Purity 98% Moisture -9%	3500Kg Phase IV Lower vaigai Sub Basin 1.Manamadurai-1000kg 2.Ilayangudi -2500Kg	Within 15 days from the date of issue of supply order.	Within Sivagangai district and to be supplied to the destinations as specified in the Purchasers requirement form annexed with this.	Not Applicable
	Total		3500 kg			

2. The Bidders may submit Quotations for any or all items. *[Purchaser should select one of the two options. Where evaluation is to be done for all items together, select 'all items', otherwise select 'any items']*
3. This Procurement notice includes the terms and conditions applicable to submission of quotations; criteria for qualification, evaluation, and for award of supply order(s); and relevant forms to be filled by the bidders. The Procurement notice including the terms and conditions etc. can be downloaded free of cost by logging on to the website www.tenders.tn.gov.in *[Implementing agency should insert the URL of the website]*. In such cases the bidder would be responsible for ensuring that any addenda available in website is also downloaded and incorporated.
4. Quotations shall be submitted to **Joint Director of Agriculture, Sivagangai 630561, Tamilnadu, India** on or before **03.00 pm on 09.10.2023**. The Quotations will be opened (at the same address of quotation submission) on **09.10.2023 at 03.30 pm**.
5. If the Purchaser's office happens to be closed on the date of opening of the Quotations as specified, the Quotations will be opened on the next working day at the same time and venue.
6. Other details can be seen in the RFQ document. The Purchaser shall not be held liable for any delays due to postal or any other reasons whatsoever. A Bidder requiring any clarification of the RFQ Document may visit the office of the Purchaser at the address given below.


Joint Director of Agriculture
O/O Joint Director of Agriculture
Sivagangai
Sivagangai-630561
Tamilnadu, India
04575-240409
seedssvg@gmail.com


21/09/23

RFQ No: 01/TNIAMP/AGRI/SVG/PHASE II& IV /GOODS/2023-24

Date: 20.09.2023

Terms and Conditions

1. **Eligibility:** A Bidder (a) shall not participate in more than one Quotation; (b) shall not have conflict of interest as defined in the Bank's Procurement Regulations; and (c) should not have been (i) temporarily suspended or debarred by the World Bank Group in compliance with the Bank's Anti-Corruption Guidelines and its Sanctions Framework
2. **Clarifications & Amendments:** If the Purchaser receives any request for clarification of this RFQ Document, it will upload its response together with any amendment to this document, on the www.tenders.tn.gov.in portal for information of all Bidders. Bidders should check on the portal, for any amendments to the terms and conditions.
3. **The Quotation shall comprise the following:**
 - (a) Letter of Quotation;
 - (b) Delivery Period Offered: List of Goods & Related Services indicating Bidder's offered delivery period in the prescribed Form;
 - (c) Technical Specifications: confirmation that the offered Goods and Related Services conform to the required specifications;
 - (d) Evidence in accordance with Clause 6 establishing Bidder's qualifications to perform the contract, if its quotation is accepted;
 - (e) Performance Statement of supplies of similar goods made during the last 3 years, in the prescribed Format;
 - (f) Complete address and contact details of the Bidder having the following information:
 - Name of Firm
 - Address for communication
 - Telephone No(s): Office
 - Mobile No.
 - Facsimile (FAX) No.
 - Electronic Mail Identification (E-mail ID)
 - (g) Price Schedule (Quotation)
4. **Quotation Prices**
 - a) The contract shall be for the full quantity for all items or for full quantity of each item, as specified in the Price Quotation Form.
 - b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
 - c) GST and any other taxes, which will be payable on the goods at the time of invoicing in connection with the sale, shall be shown separately. If these are only stated to be extra, such quotations are liable to be rejected. Wherever these taxes are not shown, these will be assumed to have been included in the quoted price.
 - d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - e) The Prices shall be quoted in Indian Rupees only.

5. **Conformity of Goods:** Bidder shall furnish, documentary evidence that the Goods conform to the technical specifications and standards, as relevant for example catalogue, warranty/ guarantee etc. of the manufacturer [*purchaser to specify what documents should be submitted by the bidders.*].
6. **Qualification of the Bidder:**
 - (a) Bidder should have supplied goods of similar type (& capacity) at least 100% quantity during the previous financial years.
 - (b) Bidder should possess a valid license permission issued by the competent authority.
 - (c) The average annual turnover of the bidder calculated during the last three financial years should be minimum of five crores
 - (d) The bidder should possess previous financial years participation in tenders for supply of similar items and should have been a successful tenderer and made 100 percent supplies. The quotation shall comprise of Evidence establishing Bidder's qualifications to perform the contract, if its quotation is accepted. The bidder should submit the performance statement of supplies of similar goods made during the previous financial year in the prescribed format.
 - (e) Details of supplies made during the previous financial years shall be submitted in the specified Proforma.
 - (f) Supplies for any particular item in each quotation should be from one manufacturer only. Quotations offering supplies from different manufacturers for the same item in the quotation will be treated as non-responsive.
7. **Validity of Quotation:** Quotation shall remain valid for a period not less than 15 days after the deadline date specified for submission.
8. **Signing of Quotations:** The name and position held by each person signing the quotation and related documents must be typed or printed below the signature.
9. **Quotation Submission:** The Letter of Quotation shall be filled, signed and submitted along with the Price Schedules that shall be furnished using the Forms available in this document.
10. **Opening and Evaluation of Quotations:** The Quotations will be opened on the specified date, time and place.
 - (a) The Purchaser shall examine the quotation to determine whether the quotation (a) has been properly signed (Clause 8); b) meets the eligibility criteria (Clause 1); (c) conforms to all terms, conditions, technical specifications, warranty/guarantee etc.; and (d) the bidder has accepted the delivery schedule (Purchaser's Requirement Form 1).
 - (b) Only Quotations that are substantially responsive to the RFQ document, and meet all Qualification Criteria shall qualify.
 - (c) The evaluation shall be based on the total price of Goods and Related services at project site including GST and any other taxes, which will be payable on the finished goods at the time of invoicing.

11. **Award of contract:** The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- (a) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- (b) The bidder whose quotation is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order (sample form attached).
- (c) 100% Payment shall be made immediately/or within 15 days after delivery of the goods. *(Choose one of the two options)*. Payment of GST and other taxes payable for the goods at the time of invoicing, although already included in the total cost, will be at actuals or the rate/amount of these taxes specified in the supply order, whichever is lower.
- (d) Normal commercial warranty/ guarantee shall be applicable to the supplied goods.

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Quotation Forms

The following quotation forms are used for the purpose of...
The first form is a simple order form...
The second form is a more detailed quotation form...
The third form is a form for requesting a quotation...
The fourth form is a form for providing a quotation...
The fifth form is a form for providing a quotation...
The sixth form is a form for providing a quotation...
The seventh form is a form for providing a quotation...
The eighth form is a form for providing a quotation...
The ninth form is a form for providing a quotation...
The tenth form is a form for providing a quotation...
The eleventh form is a form for providing a quotation...
The twelfth form is a form for providing a quotation...
The thirteenth form is a form for providing a quotation...
The fourteenth form is a form for providing a quotation...
The fifteenth form is a form for providing a quotation...
The sixteenth form is a form for providing a quotation...
The seventeenth form is a form for providing a quotation...
The eighteenth form is a form for providing a quotation...
The nineteenth form is a form for providing a quotation...
The twentieth form is a form for providing a quotation...

Letter of Quotation

The Bidder must prepare the Letter of Quotation on stationery with its letterhead clearly showing the Bidder's complete name and address. The italicized text is for Bidder's guidance in preparing these forms and shall be deleted from the final products.

RFQ No.:

Our Reference: No..... Dated.....

To:

Subject: Supply of.....

Sir,

1. We, the undersigned, hereby submit our Quotation. In submitting our Quotation, we make the following declarations:

- (a) **No reservations:** We have examined and have no reservations to the RFQ Document;
- (b) **Conformity:** We offer to supply in conformity with the RFQ Document and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and Related Services *[insert a brief description of the Goods and Related Services];*
- (c) The total price of our Quotation, including any unconditional discounts offered is:
Total price of the Quotation *[insert the total price of the quotation including GST and any other taxes, which will be payable on the finished goods, in words and figures];*
- (d) **Commissions, gratuities and fees:** We have paid, or will pay the following commissions, gratuities, or fees with respect to the Bidding process or execution of the Contract: *[insert complete name of each Recipient, its full address, the reason for which each commission or gratuity was paid and the amount and currency of each such commission or gratuity. If none has been paid or is to be paid, indicate "none."]*
- (e) **Quotation Validity Period:** Our Quotation shall be valid for the period of 15 days, from the deadline fixed for the Quotation submission;
- (f) **Eligibility:** We meet the eligibility requirements and have no conflict of interest, we are not participating in more than one quotation in this bidding process, and we have not been temporarily suspended or debarred by the World Bank.
- (e) **Fraud and Corruption:** We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any type of corrupt, fraudulent, collusive, coercive, or obstructive practices.

Yours faithfully,

Authorized Signature

Name & Title of Signatory _____

In the capacity of *[insert legal capacity of person signing the Letter of Quotation]*

Name of Bidder _____

Address _____

Dated on _____ day of _____, _____ *[insert date of signing]*

FORMAT OF QUOTATION

Sl. No.	Description of Goods	Specifications	Qty.	Unit	Quoted Unit Rate ¹ at destination in Rs.	² GST and similar other taxes applicable on finished Goods/ Services	*Total Price per line item at Destination - inclusive of discounts, all taxes and duties	
							In Figures	In Words
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
TOTAL including all taxes and duties								

¹ Any unconditional discounts if offered, shall be specified in this column along with the unit rates.

² Indicate each applicable tax separately.

Note: Evaluation shall be done for each item separately **OR** for all items together [*Purchaser to insert one of the two options and delete the other. Information given here should be in consonance with the same information given in the RFQ and in Clause 13*]
***Payment of GST and other taxes payable for the goods at the time of invoicing, although already included in the total cost, will be at actuals or the rate/amount of these taxes specified in the supply order, whichever is lower.**

We agree to supply the above goods in accordance with the technical specifications for a total contract price (including all taxes and duties) of Rs.(Amount in figures) (Rs... amount in words) within the period specified in the Request for Quotations.

We also confirm that the normal commercial warranty/guarantee of months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices (as defined in the prevailing World Bank's sanctions procedures) in competing for or in performing the Contract.

Signature of Bidder

PROFORMA FOR PERFORMANCE STATEMENT

RFQ No. _____ Date of opening _____ Time _____ Hours _____

Name of the Bidder _____

<u>Order placed by (full address of Purchaser)</u>	<u>Order No. and date</u>	<u>Description and quantity of ordered Goods/ equipment</u>	<u>Value of order</u>	<u>Date of completion of delivery</u>	<u>In case of Equipment state if the equipment been satisfactorily functioning? (Attach a certificate from the Purchaser/Consignee)</u>		
	1	2	3	4	5	6	8
					As per contract	Actual	

Signature and seal of the Bidder

Purchaser's Requirement
1. LIST OF GOODS & RELATED SERVICES AND DELIVERY PERIOD

Line Item No.	Description of Goods and Related Services	Quantity	Physical unit	Final Destination(Project site)	Desired Delivery Period for completion of supply from the date of the Contract	Bidder's offered Delivery Period (to be provided by the Bidder)
1	2	3	4	5	6	7
1	Paddy Certified seeds of NLR34449	1000	kg	AEC, Manamadurai	15 days from the date of issue of supply order	
2	Paddy certified seeds of RNR 15048	2500	Kg	AEC, Ilayangudi	15 days from the date of issue of supply order	
	Total Paddy	3500	kg			
3	Maize-Truthfully labeled seeds of ruling hybrids NK-6240 plus	150	kg	AEC, Sivagangai	15 days from the date of issue of supply order	
		90	kg	AEC, Manamadurai		
		60	kg	AEC, Thirupuvanam		
	Total Maize	300	kg			
4	Ragi-Certified seeds of CO (Ra) 15 variety.	35	kg	AEC, Manamadurai	15 days from the date of issue of supply order	
		65	kg	AEC, Ilayangudi		
		100	kg			
	Total Ragi					

5	Minor Millets-Kuthiraivali - Certified seeds of MDU 1	87.5	kg	AEC, Manamadurai	15 days from the date of issue of supply order	
				AEC, Ilayangudi		
6	Total Minor Millets	250	kg			
		Garden land Pulses- Certified Blackgram VBN-8	240	kg	AEC, Manamadurai	
			500	kg	AEC, Ilayangudi	
			300	kg	AEC, Sivagangai	
			160	kg	AEC, Thiruppuvanam	
	Total Garden Pulses	1200	kg			
7	fallow Pulses Certified seed of Blackgram VBN-8	1000	Kg	AEC, Manamadurai		
		2500	kg	AEC, Ilayangudi		
	Total Rice Fallow Pulses	3500	kg			

Note:

1. All details should be filled in by Purchaser except for Column 7.
2. Delivery Period offered by the Bidder should be filled in Column 7 by the Bidder.

2. TECHNICAL SPECIFICATIONS

Sl. No.	Brief Description of the Goods	Specifications*
1	Paddy Certified seeds of NLR34449	Minimum Seed Certification standards should be ensured by seed testing report from notified seed testing laboratories through service sample Minimum Germination with 90% Physical Purity 98% Moisture 12%
2	Paddy certified seeds of RNR15048	Minimum Seed Certification standards should be ensured by seed testing report from notified seed testing laboratories through service sample Minimum Germination with 90% Physical Purity 98% Moisture 12%
3	Maize-Truthfully labeled seeds of ruling hybrids NK-6240 plus	Minimum Seed Certification standards should be ensured by seed testing report from notified seed testing laboratories through service sample Minimum Germination with 90% Physical Purity 98% Moisture 12%
4	Ragi-Certified seeds of CO (Ra) 15 variety.	<i>Minimum Seed Certification standards should be fulfilled.</i> genetic purity-97% Minimum germination-75% Moisture -12%
5	Minor Millets-Kuthiraivali - Certified seeds of MDU 1	<i>Minimum Seed Certification standards should be fulfilled.</i> genetic purity-98% Minimum germination-75% Moisture -12%
6	Garden Pulses- Certified seed of Blackgram VBN-8	Minimum Seed Certification standards should be ensured by seed testing report from notified seed testing laboratories through service sample Germination with 75% Physical Purity 98% Moisture -9%
7	Rice fallow Pulses- Certified seed of Blackgram VBN-8	Minimum Seed Certification standards should be ensured by seed testing report from notified seed testing laboratories through service sample Germination with 75% Physical Purity 98% Moisture -9%